



Dear Subcontractor,

Flintlock Construction Services, LLC is now utilizing ConstructSecure's prequalification program to assist us with our use and selection of subcontractors. The ConstructSecure program provides us with an objective evaluation of a contractor's financial and safety performance.

In addition to assisting Flintlock Construction Services, LLC, the safety assessment results can be highly beneficial to your company. The program reviews your safety information and identifies your safety program's strengths and weaknesses and provides a report of the findings. Your company can use the assessment results to adjust your safety program for better performance. The information contained in the application can be updated to reflect positive changes to your safety program that may then result in a higher rating. Therefore, if you have initial low rating at the time of enrollment you are not burdened with a low score for an entire year if you choose to make timely changes to your program.

This is a secure application and all contractor data contained in the application is proprietary. Only key Flintlock Construction Services, LLC personnel will have access to the scores and data. Individual contractors will not be able to see other contractor scores or strengths and weaknesses.

### **Subcontractors**

Flintlock's intention is to maintain a prequalified list of available subcontractors. So even if you are not currently working or bidding on a Flintlock Construction job, but wish to in the future, please complete the prequalification process. All companies that perform physical work on Flintlock Construction job sites must be enrolled in the ConstructSecure program and the information must be current.

### **Fabricators & Millwrights**

If you subcontract the installation of the material, you are responsible to ensure that your proposed installation company is enrolled in the program. It should be noted that we will not disclose your installers score. To obtain the score please contact the installer directly and ask them to provide you with a copy of their certification of enrollment and single project limit.

If you have an existing ConstructSecure profile please login to your account and check the Flintlock Construction Services, LLC box on the *Company Information* tab. If you do not have a profile you can create an account at [www.constructsecure.com/flintlock](http://www.constructsecure.com/flintlock). Then select Flintlock Construction Services, LLC as your primary affiliation. There is no fee required to participate in this program for Flintlock Construction Services, LLC. A fee may be required if you are either requesting an assessment of your safety program, or if you choose to submit to other general contractors or owners besides Flintlock Construction Services, LLC that may have fees associated with their applications.



Under the "trade classification" section please be sure that you have selected all of the codes that apply. The project teams search for subcontractors by these classifications so it is important that you select all the codes that your company can perform work.

The information necessary to complete the process includes:

- **Financial Statements**
- **Work in Progress**
- **Backlog**
- **Financial References**
- **Client References**
- **Experience Modification Rating** 2015, 2014, 2013 and 2012
- **OSHA 300 Summary Log** 2015, 2014, 2013 and 2012
- **Lost Workday and Restricted Duty Cases** 2015 , 2014, 2013 and 2012
- **Recordable Cases** 2015 , 2014, 2013 and 2012
- **Fatalities** 2015 , 2014, 2013 and 2012
- **Employee Hours Worked** 2015 , 2014, 2013 and 2012
- **OSHA Citations** 2015 , 2014, 2013 and 2012

At Flintlock Construction Services, LLC, we realize that one of the keys to overall success is creating strong relationships with qualified contractors and vendors. Your participation in this process is appreciated and will assist us in establishing a group of quality subcontractors.

John A. Corsano  
Director of Finance

Lorraine Poulin  
Senior Accountant

To learn more about the program, ConstructSecure will be holding WebEx trainings throughout the month. You can register for a WebEx training by visiting: <https://www.constructsecure.com/webinars>

If you have specific questions about the program you can contact Garrett Burke at:

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